

BBA 4th Semester (NS) 2014-17

Examination, May-2023

HUMAN RESOURCE MANAGEMENT

Paper-BBAN-402

Time allowed : 3 hours] : [Maximum marks : 80

Note : Section-A (Question No. 1) is compulsory. Attempt one question from each unit in Section-B. All questions carry equal marks.

Section-A

1. Explain the following terms :

- (a) Job analysis
- (b) Employee retention
- (c) Right sizing
- (d) BPO
- (e) Selection
- (f) HRM policies
- (g) Induction
- (h) Human Resource Planning

Section-B.**Unit-I**

- 2. Define HRM and state the role of HR manager.
- 3. What are the challenges of human resource management in the global environment.

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Unit-II

4. "Job design is a result oriented tool for optimal utilization of human resource." Discuss with example.
5. Define recruitment. An ideal recruitment policy should include both internal and external sources of recruitment. Comment.

Unit-III

6. Explain the importance of training and development. And further describe the need of evaluation of training programme.
7. What is succession planning ? How do the organization plan for the succession of the employees ?

Unit-IV

8. "Flexi work time enhance the employee performance." Discuss with suitable example.
9. Write short notes on :
 - (a) Balance score card
 - (b) Competency based HRM